

# Adding and Editing Surgical Site Infection (SSI) Events and Procedures in the NHSN Application

## Outpatient Procedure Component

January 2025

**Note:** These instructions assume your facility is enrolled with NHSN.

The Outpatient Procedure Component (OPC) is designed for use by Ambulatory Surgery Centers (ASCs). Surveillance for operative procedure(s) may focus on high risk and/or high-volume procedures. In addition, ASCs should use sound risk assessment practices as well as considerations for mandated reporting requirements to determine which operative procedure(s) to monitor. ASCs may voluntarily enroll in OPC-SSI, but federal, state, or organizational mandates supersede voluntary enrollment, and individual ASCs must verify and comply with mandated SSI reporting requirements.

## Adding Surgical Site Infection (SSI) Events in the NHSN Application

1. To add Surgical Site Infection (SSI) Events:
  - a. Click **Events** on the left-hand side of the Outpatient Procedure Component (OPC) Home Page.
  - b. Select **Add** in the upper right-hand corner.

Event #	Event Type	Event Date	Last Name	First Name	Patient ID	Location	Complete Status	Linked Procedures
132439	OPSDOM	01/09/2025			MAN123			
131166	OPSSI	02/06/2024			APPY111			YES
131165	OPSSI	02/06/2024			APPY111			YES

2. You will now be directed to the **Add Event** page.
  - a. Select **Lookup Patient** to locate the patient or manually enter patient information.
  - b. Select SSI Events, then select the **OPSSI-Surgical Site Infection** option from the **Event Type** drop-down list.

**Add Event**

Mandatory fields marked with \*  
Fields required for record completion marked with \*\*  
Fields required when in Plan marked with >

**Patient**

Facility ID\* Patient ID\* Date of Birth\*  
Last Name Sex\*

**Event**

Event Number Date of Event\* Event Type\*

OPSSI - Surgical Site Infection  
OPSDOM - Same Day Outcome Measures



**Add Event** Back Save

**Patient** Lookup Patient

**Patient Information**

**ty ID\*** Patient ID\* Date of Birth\*  
 month/day/year File  
 Center (ID 13940) Last Name Sex\*  
 More Details

**Event**

**Event Information**

Event Number Date of Event\* Event Type\*  
 month/day/year File

3. Additional event-specific fields will populate. At minimum, complete the fields marked with a red asterisk \*

4. To link an SSI Event with a Procedure, select the **Link Procedure** button. Note: Procedure denominator data must be entered in the NHSN application prior to following the below steps:

**Procedure Information**

NHSN Procedure Code\* CPT Code\* Procedure Date\*  
 month/day/year File

Procedure Not Linked Link Procedure

Check the box to the left of the desired Procedure.

- Select the **Link** button.
- If a procedure was successfully linked, the **Procedure Linked** Procedure Linked button will be green.
- Click Save in upper right corner, and the green **Successfully saved Event** message will appear

**Link Event** ×

<input type="checkbox"/>	Procedure Number	NHSN Procedure Code	CPT Code	Procedure Date	Linked Events
<input type="checkbox"/>		TSA	23472	2020-12-09	
<input type="checkbox"/>		KPRO	27447	2020-01-03	
<input type="checkbox"/>		BRST	11970	2024-01-08	

Link Cancel

## Add Event

[Back](#)[Save](#)

✓ Successfully saved Event.

- d. To view all procedures, click on the **Event** tab on the left-hand navigation bar, and events with a linked procedure will have **YES** highlighted in green on the right side under **Linked Procedures**.

Event List

DeleteAdd

Event #	Event Type	Event Date	Last Name	First Name	Patient ID	Location	Complete Status	Linked Procedures
<input type="text"/>	<div><div></div></div> <div></div>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<div><div></div></div> <div></div>	<div><div></div></div> <div></div>
<input type="checkbox"/> 131166	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131165	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131164	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131103	OPSSI	05/14/2024			APPY111			YES
<input type="checkbox"/> 130956	OPSSI	05/22/2024			FT4567			YES
<input type="checkbox"/> 116111	OPSDOM	01/08/2020			REASSIGN			
<input type="checkbox"/> 99365	OPSSI	12/16/2020			APPY111		Y	YES
<input type="checkbox"/> 79479	OPSSI	07/25/2018			REASSIGN		Y	YES

Page 1 of 110 items per page

1 - 8 of 8 items

## Editing Surgical Site Infection (SSI) Events in the NHSN Application

- To edit Surgical Site Infection (SSI) Events, click **Event** on the left-hand side of the Outpatient Procedure Component (OPC) Home Page. In this view, events can be viewed at a higher level.
  - Click the **Event #** hyperlink. You will be redirected to the **Edit Event** page.

Dashboard

Alerts

Reporting Plan

Patients

Event

Procedure

Summary Data

Surveys

Users

Analysis

Facility Info

Event List

Delete

Add

Event #	Event Type	Event Date	Last Name	First Name	Patient ID	Location	Complete Status	Linked Procedures
<input type="checkbox"/> 131166	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131165	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131164	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131103	OPSSI	05/14/2024			APPY111			YES
<input type="checkbox"/> 130956	OPSSI	05/22/2024			FT4567			YES
<input type="checkbox"/> 116111	OPSDOM	01/08/2020			REASSIGN			
<input type="checkbox"/> 99365	OPSSI	12/16/2020			APPY111		Y	YES
<input type="checkbox"/> 79479	OPSSI	07/25/2018			REASSIGN		Y	YES

Page 1

of 1

10

Items per page

1 - 8 of 8 items

- On the **Edit Event** page, you can modify Patient and Event Information fields. Reminder that at a **minimum**, fields marked with a red asterisk \* must be completed.

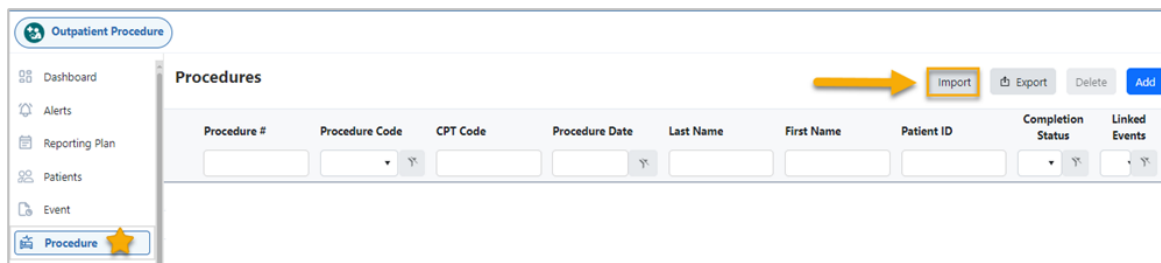
- To delete an event, click the checkbox to the left of the event, then select the **Delete** button.

Event #	Event Type	Event Date	Last Name	First Name	Patient ID	Location	Complete Status	Linked Procedures
<input checked="" type="checkbox"/> 131166	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131165	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131164	OPSSI	02/06/2024			APPY111			YES
<input type="checkbox"/> 131103	OPSSI	05/14/2024			APPY111			YES

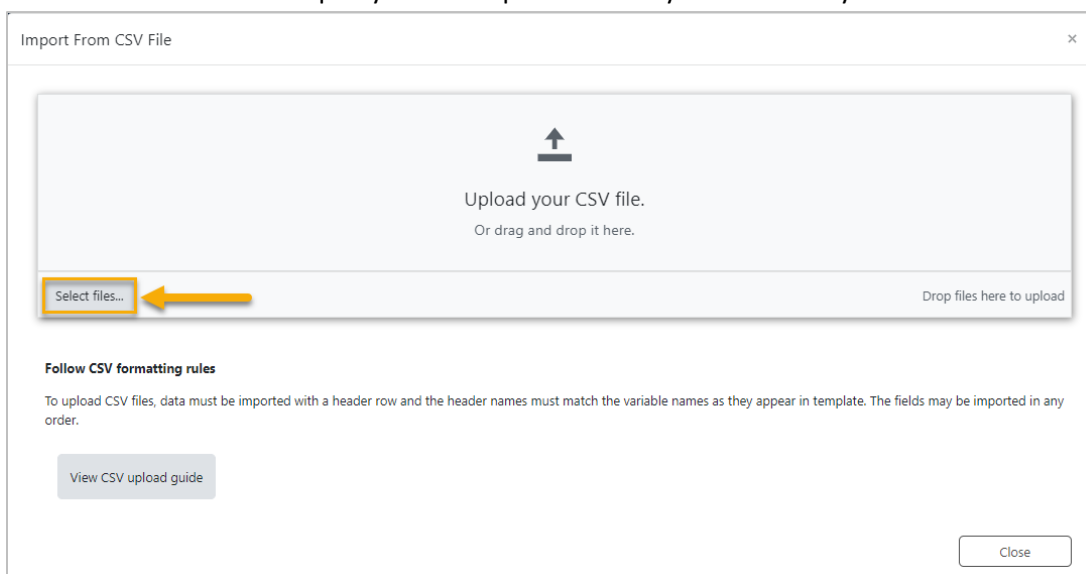
- Once the event edits are finalized, select the **Save** button at the bottom of the page. You will be redirected to the **View Event** page.
- If the event was edited and saved successfully, a green banner will appear at the top of the **View Event** page.

## Adding Surgical Site Infection (SSI) Procedures in the NHSN Application via .CSV Upload

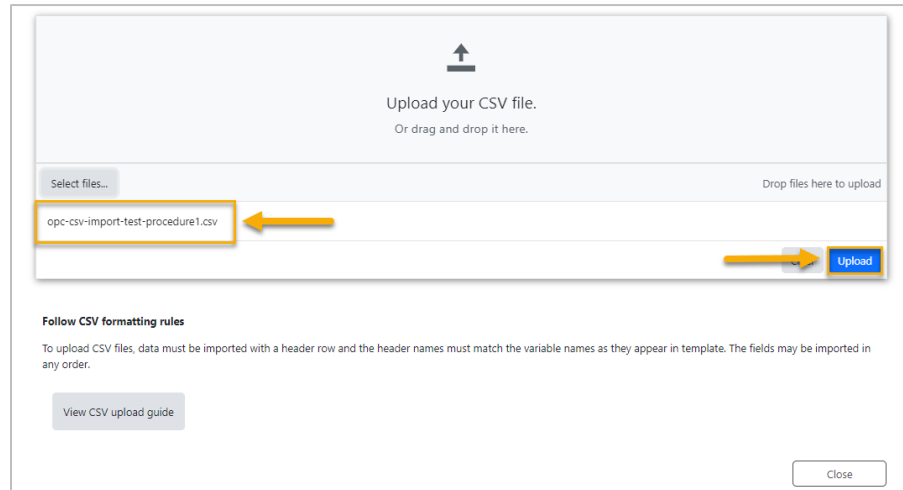
1. Surgical Site Infection (SSI) Procedures can also be added via .CSV upload:
  - a. Click Procedure on the left-hand side navigation bar, and then click Import.



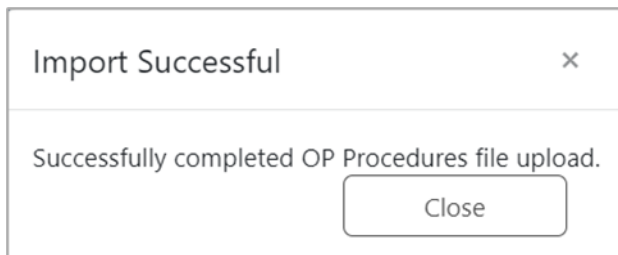
- b. Click **Select files...** to open your file explorer where you will select your saved .CSV file.



- b. Once you have selected your .CSV file, it will appear in the window.
- a) Click **Upload** to upload your file.



- c. **Import Successful** will appear at the top of the page:




- d. You will be directed back to the **Procedures** page where you will see your uploaded procedure.
- e. By default, records in the import file will be accepted if **both** of the following conditions are met:
- a. Procedure date occurs in a month for which a Monthly Reporting Plan exists.
  - b. The Monthly Reporting Plan specifies the procedure code in the import file record.
- f. If **Import Errors** occur, there is a built-in alert to assist in locating the error in your .CSV file that need to be addressed prior to import:

## Import Errors

CSV Line Number	Field Name	Error
7	sex	Sex is required.
7	sex	Sex is required.
7	sex	Sex is required.

- g. For assistance with .CSV file formatting, NHSN procedure codes, and recommendations for importing procedure data, select the [View CSV upload guide](#) icon on the **Import from CSV File** page. An **NHSN Resource Guide – Importing Procedure Data for Outpatient Procedure Component using a Comma-Separated Value (.csv) File** will open.



Upload your CSV file.  
Or drag and drop it here.

Select files...


✓ Done

opc-csv-import-test-added names\_procedures.csv

**Follow CSV formatting rules**

To upload CSV files, data must be imported with a header row and the header names must match the variable names as they appear in template. The fields may be imported in any order.

View CSV upload guide



## Additional Resources

ASC SSI Surveillance: <https://www.cdc.gov/nhsn/opc/ssi/index.html>

ASC SDOM Surveillance: <https://www.cdc.gov/nhsn/opc/sdom/index.html>

NHSN Support: NHSN Helpdesk using **NHSN-ServiceNow** to submit questions to the NHSN Help Desk or email [nhsn@cdc.gov](mailto:nhsn@cdc.gov)